

CHATTANOOGA CITY COUNCIL  
STRATEGIC PLANNING MEETING

COUNCIL CONFERENCE ROOM

*Recap – 12/13/16*

- I. Call to Order: Vice Chair Mitchell called the meeting to order at 1:30 p.m. A quorum was present, including Councilpersons Anderson, Gilbert, Grohn, Hakeem, Henderson and Smith. Chairman Freeman and Councilwoman Berz were not present. The assigned attorney was Mr. Hinton. Mayor's staff present was Ms. Sullivan and Ms. Cooper. Other staff present was Mr. Noblett, Ms. Foster and Ms. Harmon. Council staff present was Ms. Gwyn. Press present were Mr. Wilson and Mr. Leach. There were three (3) community members present, including Mr. Lee.
  
- II. Early Voting/Early Voting Sites:
  - Mr. Noblett confirmed three (3) locations for early voting for the March municipal election: Election Commission, North River and Brainerd. Councilman Anderson informed the Council that the South Chattanooga YFD Center would not be available for early voting.
  
- III. Old Business:
  - A. Council Agenda for 12/13/16:
    1. Agenda Item VI(a): Mr. Hinton informed the Council that an alternate version has been placed on the agenda as a result of mediation, which will be read tonight.
    2. Agenda Item VI(h): Mr. Hinton informed the Council that an alternate version would be added to the agenda.
    3. Agenda Item VI(l): Vice Chair Mitchell informed the Council that this item regarding side setbacks would be deferred until January.
    4. Agenda Item VI(d): Councilman Grohn informed the Council that he will move to defer this item until 2/14/17.
    5. Department Report: Vice Chair Mitchell informed the Council that 36 students from the Fire Academy will be at tonight's Council meeting for the Fire Department's report.
    6. Other Business: Ms. Sullivan gave a brief overview of the Finance reports that Ms. Madison will present tonight.
  - B. 3:00 p.m. Agenda Session for 12/13: (No further information needed)
  - C. Committees for 12/13: (No committees)
  - D. Other:
    1. HEB PILOT Schedule – Mr. Hinton will discuss the process for housing PILOTs coming before the Council first, then going to the HEB. He will inform the public about the process tonight.
    2. CHATT 311 – Ms. Cooper briefed the Council on the CHATT 311 mobile app that will be presented prior at the Agenda Session. Councilman Anderson added that the Public Stuff App logins were sent to the Council today.
    3. VOTUS Software/APP – Councilman Anderson discussed the software/app specific to district representatives. He will schedule a demo during Strategic Planning meeting on 1/10/17.

4. HR Sub-Committee: Vice Chair Mitchell informed the Council of staff members being assigned to assist with constituent needs: Ms. Booker – Berz, Hakeem and Mitchell; Ms. Campbell - Gilbert, Henderson and Smith; Ms. Gwyn – Anderson, Freeman and Grohn. Councilpersons may copy Ms. Gwyn on emails forwarded to Council staff members.
5. Budget/BFO Process - Councilwoman Berz
6. YFD Board Appointments - (Districts 1 & 2)
7. Pending Legislative Matters:
  - Sign Ordinance – Councilman Anderson plans to move soon on the ordinance. He stated that the City Attorney’s Office had completed their part on the draft.
  - Definition of Subdivision – Mr. Noblett informed the Council of his meeting with Mr. Bridger next week to discuss the definition. He stated that language for the definition would be ready next week.
  - License Plate Readers – This matter will be postponed until next week (12/20).
  - 3-Week Look-Ahead – Ms. Sullivan and Mr. Hinton will start presenting the look-ahead next week.

III. New Business:

A. Council Agenda for 12/20/16:

1. Agenda Item 7(a): Councilman Anderson requested that the City Attorney add the district number to the agenda notation for this item.
2. Agenda Item 7(d): Ms. Cooper explained the need for this agenda item in order to stagger the terms of the members.
3. Agenda Item 7(e): Ms. Sullivan will ask Public Works to discuss the MOU with Goodwill for recycling.

B. 3:00 p.m. Agenda Session for 12/20: (No further information needed)

C. Committees for 12/20: (Public Works & Transportation)

IV. Attorney/Client Privileged Meeting: *(Closed Session)*

V. Adjournment: Vice Chair Mitchell adjourned the open meeting at 2:10 p.m.